



P.O. Box 100627
750 W. 2nd Avenue, Ste 205
Anchorage, AK 99510

(907) 334-8049
office@alaska-trails.org

EQUIPMENT AGREEMENT FORM

This form constitutes an agreement between the Alaska Trails (AKT) and the responsible organization requesting the use of AKT's equipment. This is the only agreement concerning the use of the equipment. Any other use other than that described in this document is not permitted. The responsible organization will not allow another organization to use the equipment.

DATE EQUIPMENT RELEASED: _____

DATE EQUIPMENT WILL BE RETURNED: _____

PROJECT NAME: _____

DESCRIPTION OF WORK:

RESPONSIBLE ORGANIZATION: _____

MAILING ADDRESS: _____

PERSON RESPONSIBLE (Printed): _____

PHONE #: _____

LIABILITY RELEASE: The organization borrowing the equipment from Alaska Trails will hold the Organization harmless against all liability and claims or actions rising out of damage or injury to persons or property caused by the use of the equipment.

RESPONSIBILITY FOR EQUIPMENT: The person responsible for the equipment is responsible for accepting equipment in good working order. An inventory list will be given when Tool Trailer is rented. The person responsible for the equipment guarantees the equipment will be returned in good working order and at the time specified. Extensions may be made on a case by case basis depending on AKT's obligations. All extensions will be covered by another EQUIPMENT AGREEMENT FORM.

RESPONSIBILITY FOR ACCESS: The responsible organization shall provide to the AKT written authorization from the landowner for access to the trail for the purposes stated in the description of work.

FAILURE TO RETURN THE EQUIPMENT: AKT reserves the right to charge the responsible organization for all costs involved in recovering the equipment in the event that they fail to return it by the return date. The equipment will be considered to have not been returned if it is not returned by the return date stated above.

MAINTENANCE AND OVERHEAD CHARGES: The AKT will assess a charge of \$250/week for overhead and maintenance of the Tool Trailer.

OPERATOR TRAINING: The person(s) operating the equipment WILL BE REQUIRED to attend an orientation session on the operation of the equipment or has taken an introductory sustainable trail training course . The orientation will be provided by AKT. The operator must demonstrate satisfactory operation of the equipment at the orientation session. The following people provided by the responsible organization are authorized to operate the equipment:

Name(s): _____

TRANSPORTATION: All transportation of the equipment and the costs related to transportation will be provided by the responsible organization, unless other arrangements are made with AKT. AKT does charge the Federal Mileage Rate of \$.55 ½ per mile as of July 1, 2011. The trailer takes a 2" ball, and a flat, four-pronged lighting adapter. There is a code for the hitch padlock, which will be given at the time this document is signed along with the key for the padlock on the back door.

NOTIFICATION OF CONDITION: If for any reason the equipment becomes inoperable, damaged, or unsafe to operate, the person responsible shall notify the AKT representative on upon return, if not sooner. No repairs will be made without the consent of the AKT representative. Any disposition of the equipment must have the consent of the AKT representative.

MAP OF PROJECT AREA: The responsible organization will provide a map of the project area sufficient to determine the location of the project and the extent of the project.

PERSON RESPONSIBLE:

Signature Date

Title

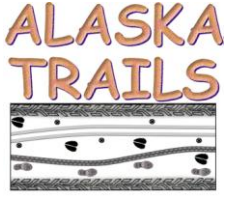
Phone #

AKT REPRESENTATIVE:

Signature Date

Title

Phone #



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This form MUST be filled out and turned in when AKT's Tool Trailer is returned:

This information is collected each time the Tool Trailer is rented/borrowed so that we can include in our Annual Report as well as apply for additional funding to keep the Tool Trailer in order.

Project Location: _____

Trail Name: _____

Feet or miles of new or maintained trail: _____

Number of volunteers: _____

Total volunteer hours on site: _____